St/I Notice No. 60-38

24 October 1960

MEMORANDUM FOR: Chief E, Chief G, St/FM, TC

FROM   : Chief, St/I/R

SUBJECT   : Evaluation of Economic and Geographic Reporting
       from Sofia Legation

  1. ORR, together with other Washington agencies concerned, has
been invited by State/ICD to comment on economic and geographic re-
porting prepared during the period 1 April 1960 to date by the Legation
in Sofia. The resulting composite evaluation will be of considerable
importance in indicating to Sofia the lines of reporting which the
community desires during the ensuing year.

  2. It is suggested that the following considerations be kept
in mind:

   a. Usefulness of the economic items in the Joint Weeks;

   b. Effectiveness of current (spot) reporting;

   c. Adequacy and value of basic reporting;

   d. Intelligence or information gaps, not in published
    requirement series, on which the mission may be able
    to respond;

   e. Duplication of reporting from other sources;

   f. Types of reports which can be eliminated;

   g. Especially helpful reports, by number and/or subject.

  3. References to specific despatches will in most cases be more
helpful than generalized statements. St/I/R has retained most of the
appraisals prepared since the opening of the Legation on 14 March 1960,
in readily accessible files, which may be consulted.

C-O-N-F-I-D-E-N-T-I-A-L

~~CONFIDENTIAL~~

- 2 -

4. The period under review extends generally from 1 April 1960 through 15 October 1960.

5. Names of individual reporting officers should not appear.

6. Classification of material should not exceed CONFIDENTIAL.

7. Contributions are due in State by 10 November 1960. ORR contributions should be in St/I/R no later than 8 November 1960.

25X1A9a

Acting Chief
Requirements Branch, ORR

Distribution:

St/I/R - 5 copies
Chief E-25 copies
Chief G- 8 copies
St/FM - 2 copies
TC 25X1A9a 5 copies

St/I/R 25X1A9a /gr/4757

~~CONFIDENTIAL~~